



# Vacancy Questionnaire

Intact Insurance Company

Name of Insured	Policy Number
Address of Location	Date
Broker Name	Broker Code

### Vacancy

1. How long has this property been vacant and for what reason?
2. What is the anticipated future of this building?
3. What will be the approximate duration of vacancy?

### Protection

4. Are outside doors and windows fully secured and locked?
5. Is a key for the property in the hands of a competent person who checks the building from time to time?
6. Is the property secluded or easily viewed from the road?

### Maintenance

7. Have any public utilities (hydro, telephone, water, gas) been left in service?  
If so, for what reason?
8. Have all electrical appliances, if any, been disconnected?
9. Are there curtains in windows  Yes  No If not, what means have been taken to prevent the building from looking unoccupied?
10. Is the property being maintained in a usable and saleable condition at all times?
11. What arrangements have been made to maintain the property and attend to the grounds?

### Agent's / Broker's Report

12. Have you visited the property to verify the above answers?
13. Is the general maintenance, overall appearance and prospects for re-occupancy such that you can recommend this property for insurance?

I have provided personal information in this document and by other means and I may in the future provide further personal information. Some of this personal information may include, but is not limited to, my credit information and claims history. I authorize my broker or insurance company to collect, use and disclose any of this personal information, subject to the law and to my broker's or insurance company's policy regarding personal information, for the purposes of communicating with me, assessing my application for insurance and underwriting my policies, renewals, changes of coverage, evaluating claims, detecting and preventing fraud, and analyzing business results. I confirm that all individuals whose personal information is contained in this document have authorized that I agree to the above on their behalf.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Agent/Broker